



Parking Department – Credit Card (CC) Hold Form

Name: _____ Address: _____

Phone Number: (____) ____ - _____

Date of Transaction: ____/____/____ Last 4 Digits of CC #: _____

Approximate Time of Transaction: _____

Year, Make, Model, and Color of Car: _____

License Plate State and Number: _____

E-mail Address: _____

Reason for CC Hold:

- Lost Ticket
- Invalid Ticket
- Ticket Unreadable
- Equipment Issue
- Insufficient Funds*
- Other

* If passenger has insufficient funds to make payment, they must sign a promissory note and provide a copy of Driver License.

Please email a copy of this completed form to parking@flyabe.com along with a copy of your parking ticket (if available) or Flight Itinerary with departure/arrival dates and times within **ten (10)** business days from the date you exited the parking lot. If your submitted information warrants a credit card refund, LNAA will issue one within **five (5)** business days from the date of your submission. Lost tickets may incur up to a \$25 processing fee.

No adjustments or refunds will be authorized for CC Hold Forms submitted after ten (10) business days.

